



RESOLUTION 08-2024

**A RESOLUTION APPROVING THE POLICIES AND PROCEDURES FOR
IMPOUNDING VEHICLES ORDERED TOWED BY THE VILLAGE POLICE
DEPARTMENT**

WHEREAS, The Village Council by Resolution 20-14 adopted July 6, 2020, authorized the establishment of an Impound Lot; and

WHEREAS, The Acting Police Chief is recommending an update of the established policies, and procedures covering the procedures and fees associated with the impound lot.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DELTA, FULTON COUNTY, OHIO:

SECTION 1: The Council for the Village of Delta hereby approves and adopts the Impound lot Policies and Procedures and fees attached as Exhibit A.

SECTION 2: That this Resolution was passed and all actions and deliberations of the Council relating thereto were conducted in meetings open to the public pursuant to Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect on the earliest possible date allowed by law.

Passed this _____ day of _____, 2024

Mayor Allen Naiber

Attest: _____

Clerk of Council



EXHIBIT "A"

Operating Policies and Procedures for Village of Delta Vehicle Impound Facility

The following are policies addressing the operation, claiming of vehicles, and rates associated with towing and storage.

The impound area shall be located and secured on Village property with the needed fencing and security measures to ensure the property is as protected as possible.

CLAIMING VEHICLE:

Impounded vehicles can be claimed by contacting the Delta Police Department at 419-822-3232 between the hours of 8:00 a.m. to 2:00 p.m. Monday through Friday, except for holidays.

FEES:

Fees required for releasing a personal vehicle, which consists of a vehicle with a gross vehicle weight rating (GVWR) of 10,000 pounds or less are:

- | | |
|----------|--|
| Towing: | Rate made by, and payment received by Towing Company |
| Storage: | \$20.00 per day for every day excluding the day the vehicle is towed and the day the vehicle is claimed/released |

Any ancillary costs for required services such as locksmith, extra labor from village services, documented administrative fees directly related to the vehicle, or the offense associated with the impoundment of the vehicle.

Fees required for releasing a commercial vehicle, which consists of a vehicle with a gross vehicle weight rating (GVWR) of 10,000 pounds or greater are:



The Village of Delta

401 Main Street,
Delta, Ohio 43515
419.822.3190
www.villageofdelta.org

Towing:	Rate made by, and payment received by Towing Company
Storage:	\$50.00 per day for every day excluding the day the vehicle is towed and the day the vehicle is claimed/released

All fees MUST be paid before the vehicle will be released.

Fees shall be paid at the Delta Police Department, located at 421 Fernwood Avenue, or Village Hall, located at 401 Main Street. Accepted payment is cash, company check, Mastercard, or Visa. Use of a credit card will add \$3.50 per transaction.

REQUIRED DOCUMENTATION:

In addition to all fees being paid, an individual must show identification, proof of insurance, and a valid driver's license or a person holding a valid driver's license.

VEHICLE RELEASED TO SOMEONE OTHER THAN THE OWNER:

1. The titled owner may authorize the release of the vehicle with a notarized letter/form issued by the Village of Delta. (available at the Police Department or Village Hall)
2. If the owner is deceased, the vehicle can be released to an authorized agent, lienholder, or court-ordered mandate.
3. Insurance companies will be required to have proper release documentation to remove a vehicle
4. If the vehicle is a rental, the rental company must pick the vehicle up or issue the proper release forms authorizing the release to a designated individual or agency.

INOPERABLE OR UNREGISTERED VEHICLES:

Vehicle owners may authorize a private towing firm with the previously referenced form to remove a vehicle that is inoperable or does not have a current registration.

Mechanical work CANNOT be performed on a vehicle while on village property.



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FORFEITING AN IMPOUNDED VEHICLE:

A vehicle owner may forfeit to the Village of Delta an impounded vehicle, releasing the owner of liability for towing costs and storage fees. The owner SHALL be liable for any other costs or encumbrances held against the vehicle. The title must be signed and notarized at Village Hall where a release of Village-related fees will be issued.

The Village of Delta will dispose of any forfeited vehicle under Ohio Revised Code requirements for disposing of private property.

UNCLAIMED/ABANDONED VEHICLES

In the event a vehicle remains impounded for more than 10 days after receiving the notice via mail, it shall be deemed abandoned, and the Village will proceed with disposing of the vehicle and its contents under Ohio Revised Code 4513.61